

PRESTON ST MARY PARISH COUNCIL

Minutes of an Additional Meeting of Preston St Mary Parish Council

held at 6pm on 30 July 2019 in the Village Hall.

Present: Chair Cllr McGrory, Cllrs Tasker, Hanlon and Luck, and the Parish Clerk, Nicola Smith.

1. Chairman's welcome

- i. Cllr Martin was away from the Village.
- ii. Cllrs consented to accept the apology for absence.

2. To receive Members' Declarations of Interest

- i. Disclosure of pecuniary and non-pecuniary interests – none.
- ii. Declaration of gifts of hospitality – none.
- iii. Requests for dispensation for pecuniary interest – not applicable.

3. To approve Minutes of previous meetings:

Minutes of 26 March 2019 – Cllr Hanlon proposed and Cllr McGrory seconded. Minutes duly approved and signed.

Minutes of APCM on 22 May 2019 – Cllr Hanlon proposed and Cllr Tasker seconded.

Minutes duly approved and signed.

4. Public Forum no members of the public present.

5. Correspondence:

- i. Email from Babergh dated 22 July 2019 regarding Joint Local Plan consultation which starts on 22 July 2019 until 4pm on 30 September 2019 details are on the Notice Board if parishioners are interested in viewing the consultation and submitting their comments. Councillors could also submit their own comments.
- ii. Email from parishioner dated 22 July 2019 regarding the grass island at Hall Road/Whelp Street. This is in addition to email received by the Chair in June regarding the uneven ground at the grass island when trying to access the post box. Following discussion the following was agreed: Clerk would contact owner of the Six Bells who the PC believe may have asked his staff to cut the triangle of grass and ask if it could be cut slightly less frequently; Clerk would contact County Cllr to see whether there was any monies in his highway budget to get some works done to even out the ground and look at putting a step up on to the triangle to make access to the post box safer and easier.

6. To consider and approve grant expenditure for 2019/2020 for PCC and Village Hall

Chair Cllr McGrory proposed a total of £800 each (paid by way of two instalments of £400 each) for both the PCC and the VH. Cllr Hanlon seconded. All Cllrs present agreed.

7. To consider and approve expenditure for removal of a Cherry Tree on Village Green

Cllr Tasker advised that he had spoken with a local Tree Surgeon. The quote to remove the Cherry Tree was £180. Cllrs all agreed that was reasonable and less than previous quotations they had been provided with. Cllr Hanlon proposed and Cllr Tasker seconded that the Tree Surgeon should be engaged to remove the Cherry Tree.

Signed.....

Dated.....

8. To consider and approve expenditure for Spring bulbs

Cllr Hanlon presented a quotation for 1000 bulbs in the sum of £133.50 Cllr Luck proposed expenditure and Cllr Tasker seconded.

Cllr Hanlon explained that she needed volunteers to help plant up the bulbs. Cllr Hanlon would place an article in the PPP, and arrange venue for teas and coffees for volunteers.

9. Clerk's report:

Income

Precept (1 of 2 payments)	BACS	£2681.50
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Schedule of items awaiting approval (expenditure)

PCC donation (1 of 2)	chq606	£400.00	LGA 1972 s215
VH donation (1 of 2)	chq607	£400.00	LGA 1972 s133
SALC (subscriptions)	chq608	£123.88	LGA 1972
Top Marques (PPP printing)	chq609	£237.60	LGA 1972 S142
N Smith (Salary since March)	chq610	£778.47	LGA 1972 s112
HMRC	chq611	£1.60	Corp&Taxes Act
Suffolk Cloud (webhosting)	chq612	£100	LGA 1972 s142
Babergh DC (parish election costs)	chq613	£104.78	LGA 1972
C Hanlon (bulbs)	chq 614	£133.50	Open Spaces Act

		£2279.83	

Following discussion about webhosting and problems with the website Cllrs agreed to look at changing the webhost to Community Action Suffolk. Clerk will look into matter and change it over if possible. Subsequently, work is being carried out to the website and webhosting company is not charging the £100 annual fee for this current year.

10. To consider and approve the Annual Governance and Accountability Return 2018/19:

- i. To consider and approve Certificate of Exemption for 2018/19: Cllrs noted income and expenditure on the cashbook and the figures inserted into the Certificate of Exemption. Cllrs approved the Certificate of Exemption and RFO and Chair duly signed;
- ii. To consider and approve Annual Internal Audit Report 2018/19: Cllrs noted and approved the Annual Internal Audit 2018/19;
- iii. To consider and approve the Annual Governance Statement 2018/19: Cllrs approved the Annual Governance Statement 2018/19. Clerk and Chair duly signed;
- iv. Accounting Statement 2018/19: Not finalized. Clerk has spoken with external auditors and will submit the Accounting Statement in September.

11. Date of next meeting: 24 September 2019 at 7.30pm

Meeting closed: 6.35pm.

Signed.....

Dated.....